SHIA POST GRADUATE COLLEGE

LUCKNOW

•••••• Add-on/Certificate Programs offered ••••••

Summary and Outcome

Session : 2018-19

Khadra, Sitapur Road
Lucknow - 226020
www.shiacollege.org

Department of History And Asian Culture

Shia P. G. College, Lucknow, U. P.

Add-On Course

LUCKNOW HERITAGE STUDIES
Duration: 30 Hour

Add on Convenor – Dr. Seema Rana Email id rnaseema18@gmail.com

Summary

2018-19

Department of History and Asian Culture realised the historical importance of Lucknow its tradition , handicraft , food , multicultural aspects and artistic hub,the students should also gain knowledge on their city of nawabs i.e .lucknow . The career oriented Add-on course- Lucknow Heritage Studies was started in session 208-19 by the Dept. of History and Asian Culture . The course content deals with theoretical as well as critical heritage management . . The duration of the courses is 30 Hour.

Mode of Instruction

- Lectures;
- Tutorials;
- Work groups;
- Field trips.

Assessment method

- Viva voce (40%)
- Written examination (40%);
- Participation (10%);
- Tasks (10%).

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Lucknow

Principal
Shia P.G. College
Lucknow

INSTITUTE OF MANAGEMENT STUDIES
B.B.A. (I.B.) DEPARTMENT
Shia P.G. College
Khadra, Sitapur Road, Lucknow-226020
Contact No.-7755816999

Summary Report

Add-On Course
Certificate Course in Retail and Rural Marketing
Duration: 30 Hour

Course Coordinator – Mr. Robin Verma
Correspondence: **Email Id:** **robin.shiacollege@gmail.com**
Contact No.: **7007401203**

BBA (I.B.) Department Identifying the needs of rural and sub urban customers and potential and to provide products/services that satisfy their needs, and developing efficient processes or systems to deliver the product/service to the market when and where consumers want it. About 70 per cent of India's population lives in villages. More than 800 million people live in villages of India. 'Go rural' is the marketer's new slogan. Indian marketers as well as multinationals, such as Colgate-Palmolive, Godrej and Hindustan UniLever have focused on rural markets. So keeping in light this a career oriented Add-on course- Certificate Course in Retail and Rural Marketing was started in session 2018-19 by the BBA (I.B.) Department. The course content deals with theoretical as well as the practical knowledge. The duration of the courses is of 30 Hour.

Evaluation Process

Whole Course consists of four papers and of 30 hours. 10% students of the total strength will be enrolled in the course. Admission will be on first come first serve basis. Evaluation should be done after the completion of the syllabus. It should be of 100 marks. Breakup of the marks is as: There should be Class test after each 10 Hours of learning i.e. there should be three class tests and each should be of 10 marks i.e.3 @10= 30 Marks . Final Written exam, based on MCQ Pattern should be of 40 Marks followed by Viva which should be of 30 marks.

Class test	Final written Exam	Viva	Total
3@10=30 Marks	40 Marks	30 Marks	100 Marks

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Mode of Instruction

- Lecture
- Tutorials
- Work groups
- Field trips

2018-2019

During the session 2018-19 at the start of Add-on course, an initiative by the BBA (I.B.) Department, 25 students applied for the course and most of them found the course interesting and valuable for their career. It started in month of August 2018.The response and outcome of the Add-on course was very overwhelming. The students were assessed on their participation, task during the Class Test followed by final written exam and viva.

Certificates were issued to all pass out students

S. No.	Name of the Add-On course	Duration of Course	Total Students Enrolled	Total Students Passed
1.	**Certificate Course in Retail and Rural Marketing**	30 Hrs	25	24

(Robin Verma)
Course Coordinator
Certificate Course in Retail and Rural Marketing

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Lucknow

Principal
Shia P.G. College
Lucknow

Department of Journalism and Mass Communication

Shia P.G. College, Lucknow, U. P.

Add-On Course

Basics of Radio Jockey
Duration: 30 Hour

Add on Convenor — Dr Yogendra Kumar Pandey

2018-2019

The Department of Journalism and Mass Communication experienced the outstanding performance of all students in the previous year. To impart more skill-oriented knowledge to the student, it was decided to continue the course. This year some 14 students registered in the Add-On course. The syllabus and instruction mode were the same as 2017-18, with some added videos on the topic.

The same procedure was adopted in the Assessment of the year 2017-18. All Enrolled students passed successfully. Certificates were issued to all passed students

Sn. No.	Name of the Add-On course	Duration of Course	Total Students Enrolled	Total Students Passed	total Number of students Obtained Grade A
1	Basics of Radio Jockey	30 Hours	14	14	14

Assessment procedure	Marks	Total Marks
Project work (Practical)	20	100
Assignment (Written)	20	
Written Examination	30	
Practical/ Viva-voce	20	
Academic behaviour	10	

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Department of Journalism
& Mass Communication
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Shia P.G. College
Lucknow

Department of Journalism and Mass Communication

Shia P.G. College, Lucknow, U. P.

Add-On Course

Basics of Photography
Duration: 30 Hour

Add on Convenor — Dr Yogendra Kumar Pandey

2018-2019

The Department of Journalism and Mass Communication experienced the outstanding performance of all students in the previous year. To impart more skill-oriented knowledge to the student, it was decided to continue the course. This year some 14 students registered in the Add-On course. The syllabus and instruction mode were the same as 2017-18, with some added videos on the topic.

The same procedure was adopted in the Assessment of the year 2017-18. All Enrolled students passed successfully. Certificates were issued to all passed students

Sn. No.	Name of the Add-On course	Duration of Course	Total Students Enrolled	Total Students Passed	total Number of students Obtained Grade A
1	Basics of Photography	30 Hours	14	14	14

Assessment procedure	Marks	Total Marks
Project work (Practical)	20	100
Assignment (Written)	20	
Written Examination	30	
Practical/ Viva-voce	20	
Academic behaviour	10	

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Faculty of Commerce

Add- On course: **Service and Good Tax: GST**

Duration: 30 hour Session 2018-2019

Summary Report

Course Cordinator –

Correspondences- drambrishupadhyay6@gmail.com

Faculty of Commerce identifying the needs of Goods and Services Tax the emerging concept and its potential in upcoming career prospects. So keeping in light this a career oriented Add On Course certificate course in GOODS and Service Tax was started in session 2018-2019 by the faculty of Commerce. The course content deals with theoretical as we well as the software to for GST. The course duration is of 30 hours.

Evaluation Process

Whole course consists of 10 topics and of 30 hours. Admission were whoever wished to fill the form and apply the course. Evaluation was done after the completion of the syllabus. Evaluation was mainly by class participation and via voice after the course.

Mode of Instruction

- Lecture
- Video Tutorials
- Software

Total Strength of the course was

S. No.	Name of the Course	Duration of the course	Total strength	Total Students Passed
1.	Goods and Service Tax	30 hours	182	182

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SUMMARY REPORT (2018-19)

Pathology is indispensable for medical, veterinary and forensic sciences. Most of the techniques employed in measuring the levels of critical biological parameters have their roots in basic biology and are usually taught in biology syllabi. However, students seldom realize the applicability of such techniques in their routine studies. Hence, it is felt that all such techniques should be taught together in a compact course. Considering this, the department of Zoology conducted an Add-on course on 'Pathological Techniques' during the session 2018-19. Course content was devised in such a way that it could supplement their core syllabus of Zoology and the time table was made to blend easily with the main time table of BSc. Duration of the course was 30 hrs which was divided over 30 periods of one hour each. The course was coordinated by Dr S. Shabihe Raza Baqri and the teaching was done by various faculty members. One of the prime objectives of this course was to train students in techniques which are of professional utility and make them more employable. This objective was well received by students which is evidenced by high demand of the course and reflects in course outcome. A total of 50 students got enrolled in the very first session of the course and all of them performed very well. Some of the students felt motivated to take up pathology as a career option. It is hoped that in future modules the course will be further enriched by incorporating more pathological techniques.

Dr S. Shabihe Raza Baqri

Course Coordinator

Dr TS Naqvi

Head, Department of Zoology

Coordinator
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Department Of Education
Faculty of Arts
Shia P.G. College
Certificate Course in Counselling Skills

(An Add-on Course)

Summary Report Session 2018-19

The Add-on Course entitled 'Counselling skills' started in the department of Education from the session 2018-19.The course has a two-dimensional aim- to enable the students to monitor their social ,psychological and mental being as well as to develop in them the understanding, competencies and skills of a professional counsellor. Permission for running the course in the department was sought from the principal of the college on 16/04/2018.A meeting of the faculty members was held in the presence of the Add-on Course coordinator Dr. Bhuwan Bhaskar to approve the syllabi of the addon Course and to discuss the general guidelines and tentative timeline to run the course during the session 2018-19. Experts from the field were invited to take the classes of the course. A Workshop "Understanding Personalities" was held on 2nd September 2018 which was attended by all the students enrolled. The total number of students enrolled during the session 2018-19 were 160. Students were assessed on 100 marks. Three different papers namely-1-Theory and Practice of Guidance and Counselling, 2-Personality and Adjustment, 3-Psychological Assessment and Counseling Therapy, were evaluated each with 30 marks and a project of 10 marks was assigned to the students. The marks were then converted to grades. Out of 160 students 35 received A+, 116 students received grade A and 9 students received Grade B.

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Head
Department of Education
Shia P.G. College Lucknow

Principal
Shia P.G. College
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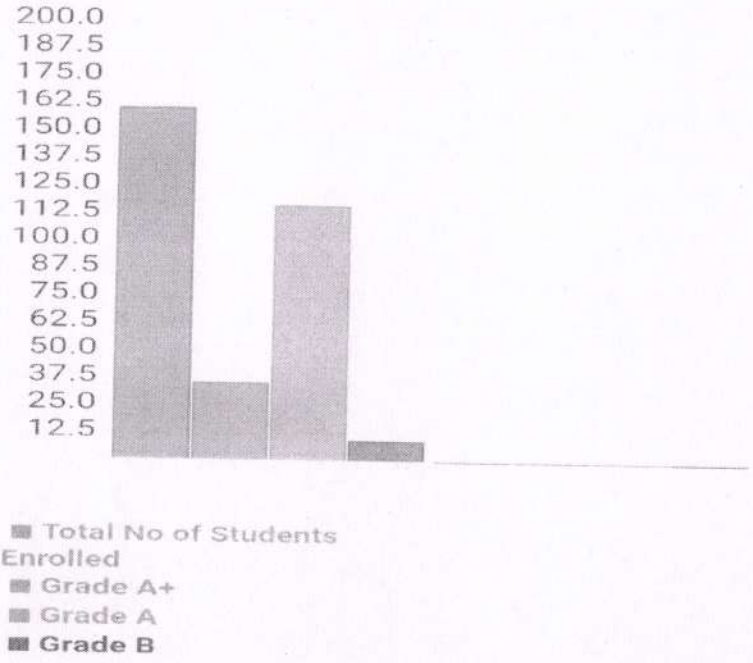
Result Session 2018-19



Head
Department of Education
Shia P.G. College Lucknow

Signature of the Course Coordinator

Lucknow

Principal
Shia P.G. College
Lucknow

SUMMARY REPORT

Add on course on Water Resources and Hydrology were started in session 2018-19. 54 students of B.Sc. II semester were enrolled in this course. The duration of the course was **30 hours**. Dr. Jamal H Zaidi, Dr. Aga Mansoor, Dr. S. Hasan Mehdi, Dr. Mazhar Mehdi, Dr. Anil K Soni, and Dr. Tazeem took the classes of the course. An objective type exam was held at the end of the course. 50 Students were appeared in the exam and successfully completed the course. Students learned basic concepts in hydrology with special reference of distribution of water on earth and gain knowledge of various types of water resources with their significant features. Students gained knowledge about physical processes of water flow essential to the understanding, protection, and improvement of the environment.

Head, Chemistry Department
Shia P.G. College, Lucknow-20

Principal
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Lucknow

Coordinator
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Shia P.G. College
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Department of Mathematics

Summary Report

2018-2019

ADD-ON Mathematical Optimization

Department of Mathematics decided to continue the course in session 2018-2019 too on Mathematical Optimization for student to explore the new branch of Mathematical Operation which was extensively used during World War. Students knew after the experience of 2018-19 students that they will be gaining much knowledge on mathematical optimization and new field of mathematics they were not aware of Duration of course was 30 hours and during the course we noticed overwhelming response from student. Student were keen to learn the new branch which will enhance their future in research operations and mathematical analysis of research.

Outcome of the course is the student has gained knowledge on mathematical tools to analyze the research operations. Student were very much interested to pursue the advance course on mathematical optimization

Following is the summary of course.

S.No	Course Name	Students enrolled	Students passed
1.	Mathematical optimization	**52**	**52**

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Report of Add On Course 2018-19

The Add Course in Qualitative Research Methodology was smoothly conducted and it was ensured that the students got high quality indepth knowledge on the different parameters of Research. A total of 10 students got enrolled for the Course. The students were made to appear for an assessment in which all the students made it through.

Outcome: The course's contents have been organised in such a way that the learners will be able to learn the topic in a progressive manner. The Add On Course ensured that the students are provided with an introductory background of Qualitative Research Methodology, keeping in mind that they have no previous experience of research or research methodology. The students were introduced through step-by-step procedures to get engaged in Research. My experiences in research as a student, practitioner and a teacher and the difficulties I faced were discussed and this helped the students to get a connect with the Research nitty gritties. Therefore, the students got a practical and a pragmatic view of what Research is and how to go about conducting a Research.

Dr. Syed Aiman Razi
Head
Department of Anthropology
Shia P.G. College, Lucknow

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Year Wise Summary of the Add-On Courses

2018-19

Toeing the University Grants Commission Guidelines and realizing the need of enhancing the skills of students, college in its endeavour spurred the departments to offer short-term courses, value added courses etc. Thecareer oriented Add-on course- Foundational Course in English Language was launched in session 208-19 bythe Dept. of English. The course was designed to enable students to be aware with basic fundamentals of English language and literature. The duration of the courses was 1 month (30 Hours). These courses help the students to sharpen their communicative, creative and research skills as well as to strengthen their academic, cultural and linguistic knowledge.

During the session 2018-19 at the start of Add-on course, an initiative by Dept. of English, 107 students applied for the course and most of them found the course productive for employment in public as well as private sector. The first course- **Foundational Course in English** was introduced in month of August 2018, and other Course- **How to Write for Success?** in the month of February 2019.The outcome of the Add-on course was very overwhelming. After the culmination of the course, students passed successfully the course-end examinations and were rewarded with certificates. The Head of Department in her valedictory message wished students for their bright future.

S. No.	Name of the Add-On course	Duration of Course	Total Students Enrolled	Total Students Passed	Total Number of students Obtained Grade A
1.	**Foundational Course in English**	1 Month (30 Hrs)	55	55	55
2.	**How To Write for Success?**	1 Month (30 Hrs)	52	52	52

Principal
Shia P.G. College
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Coordinator
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Department of Physics
Shia P.G. College, Lucknow
Add-on course
on
Audio and Speaker Electronics
Summary Report
(Session: 2018-19)

The following is the summary report of the Add-on course on "Audio and Speaker Electronics" for the academic session 2018-19.

The students learnt the basic concepts of acoustics and electronics and how they could be applied to understand the musical sound and make music with electronic instruments. After studying the course the students were able to understand the design of various types of audio amplifiers and speakers.

The students were also able to learn how music reproduction works, how to build simple circuits, and how to design and build their own speakers.

After studying this course, the students found it very interesting as they could explore an exciting application of electronics and acoustics which was conventionally taught to them in B.Sc. (Maths) regular corse

The following are the other details related to Add-on course on "Audio and Speaker Electronics" for the academic session 2018-19.

Name of the course:	Audio and Speaker Electronics
Course duration:	30 hours
Theory Hours:	20
Practicals Hours:	10
Date of obtaining the permission to run the course:	17-02-2018
Date of starting the course:	21-01-2019 to 20-02-2019
Number of the students admitted:	42
Name of the teachers who taught the course:	Dr. B.B.Srivastava, Dr. Shad Husain, Dr. K.C. Dubey & Dr. Tanveer Hasan
Number of the Students who have obtained grade A^+	0
Number of the Students who have obtained grade A:	8
Number of the Students who have obtained grade B^+	9
Number of the Students who have obtained grade B:	25

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Principal
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Head/Convener
Department of Physics
Shia P.G.College, Lucknow

Co-ordinator
Value Added & Add-On Courses
Shia Degree College, Lucknow

Summary of add –on –course, Job Placement and achievement Report

The career oriented Scheme was started in session 2018-19 in department ofEconomics. The scheme is for the Students who are studying Economics as a subject. The Scheme is primarily for under graduate students.

The Prime Purpose of the scheme is to provide knowledge, skills and aptitude foroccupational employment in wage sector. This Scheme is very helpful in self-employment / self entrepreneurship.

During the session 2018-19 ,at the start of add –on – Course ,in the Department of Economics in Shia P.G College, Lucknow, 100 students were admitted under the scheme and 100 students got the placement for Various Jobs.During the session 2018-19, 100 students were enrolled under the scheme.

2018-19 Entrepreneurship

The overall objectives of EDP are mainly to help in the rapid growth of the economy by supplying skilled entrepreneurs. This programme primarily aims at providing self-employment to the young generation. Developing managerial, technical, financial, and marketing skill. Inculcating personality traits.

17 various universities have worked to create an initiative to educate learners about the SDG & how they can contribute to achieving them. The course is the primary platform where these courser & offered for the general public in the form of online & workshop where it is necessary.

(Dr. Nafees Hashim Rizvi)
Convener
Add-on Course
Assistant Professor
Department of Economics
Shia P.G. College, Lucknow

Shia P.G. College
Lucknow

Principal
Shia P.G. College
Lucknow

SUMMARY OF ADD-ON COURSE AND ACHIEVEMENT REPORT

Two Add-On Courses were introduced in Department of Political Science in Academic Session 2018-19, namely:-

1. Human Rights in Comparative Perspective.

2. Gandhian Studies.

Students showed unprecedented enthusiasm for the courses. Total students enrolled for courses in 2018-19 were 110(55+55 respectively). Students were awarded certificates respectively. The Head of Department, Dr. A. H. Rizvi, wished the students for better future and success in life.

Ravi pr. Singh

(Dr. Ravi Pratap Singh)
Course Coordinator

Coordinator
IQAC
Shia P.G. College
Lucknow

Principal
Shia P.G. College
Lucknow

Assessment Procedure and Outcome

The aim of the course was to provide participants with an introduction to research methods and report writing. Upon successful completion of the course students are expected to develop understanding on various kinds of research, objectives of doing research, research process, research designs and sampling. Have basic knowledge on qualitative research techniques and have adequate knowledge on measurement & scaling techniques as well as the quantitative data analysis. Have basic awareness of data analysis and hypothesis testing procedures.

The evaluation of the students was based on a MCQ based exam that was taken after the completion of the syllabus. All the students successfully completed the course for the given year.

HEAD
DEPARTMENT OF SOCIOLOGY
SHIA P.G. COLLEGE
LUCKNOW

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Lucknow

Coordinator
IQAC
Shia P.G. College
Lucknow

SUMMARY

In the **Session of 2018-19**, Faculty of Law, Shia P.G. College run Add-on Courses on the following topics:

1. **Techniques of Communication and Client Interviewing:**

   The aim of the said course is to develop the communication skill in the budding lawyers and to develop the skill of counseling and interviewing the client during the Course of the legal profession. The students are being trained technically to tackle the client and the court in the said Add on programme.

2. **Legal Methods:**

   The purpose of the Add on Course on the topic Legal Method is to make the students aware about the basic concepts of Indian Legal System which is entirely based on the various jurisprudential concepts like justice, morality, procedural laws, substantive laws obiter dicta, Concepts of Stare decisis, legislation, custom and precedent. The conceptual dimensions of Common Law, Foundation Rule of Law, Separation of Powers, Principles of natural justice, Rule of equity, justice and good conscience and its application in our judicial system.

3. **Environmental Studies:**

   The prime concern for the present Add on Course on Environmental Studies is to train the students to apply the provisions of Environmental Law, in order to protect and develop the environment. The various principles of environmental law like principle of sustainable development, Polluter pays principle, precautionary principle, etc. will be enforced through the court of Law.

4. **Legislation and Gender Justice:**

   The sole aim of the Add on Course on Legislation and Gender Justice is to ensure the accessibility of Women to the justice and the very protection of their human Rights and Fundamental Rights which are being guaranteed under the Constitution of India. The ability to implement the various Laws on the protection of Women's Rights, Anti-dowry and prevention of corruption and sexual harassment at work place, Protection of women from domestic violence Act, 2005 etc.

Successfully from 15th May, 2019 to 15th June, 2019. The above mentioned Add on course were attended by 120 students who were awarded with certificates on the successful completion of the said course.

Coordinator
IQAC
Shia P.G. College
Lucknow

Principal
Shia P.G. College
Lucknow

Faculty of Law

Shia P.G. College, Lucknow.

Add-On Courses.

Outcome of "Legal Method"

Add on Course on "Legal Method" seeks to enable the students to identify, analyze and research, issues in any legal arena. After completion of the said course the students were found to be well versed in various important concepts like Precedent, Theories of punishment, Stare Decisis, Obiter Dicta, Ratio Decidendi, etc and also the basic legal concepts of Rule of Law, Separation of Power, Principle of Natural Justice, Provision of Indian Constitution and Hierarchy of the Courts and its Jurisdiction as well. A very important skill is developed among the student participants of this course which is to analyze the Supreme Court and High Court cases and will be very helpful in their future Legal practice in the Court. The knowledge of Doctrinal and Non-Doctrinal Research with the help of Journals, Manuals, Bills, and Acts also develop among the students through the said Add on Course. All such capabilities developed through the said Add on Course among the budding Lawyers will be helpful to flourish their Legal practice in their professional arena.

Assessment Procedure- Faculty of Law, constituted the Evaluation Committee consisting of two faculty members of concerned subject expert who evaluated and assessed the participants by conducting a Viva-Voce of duration 40 minutes and on the basis of such Viva-Voce the certificates have been issued to the students.

Coordinator
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Principal
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Lucknow

Faculty of Law

Shia P.G. College, Lucknow.

Add-On Courses.

Outcome of "Environmental Studies"

The problem of Environment degradation is a Worldwide problem and our Country is also facing the same crisis of Environmental deterioration. Through the present Add on Course namely "Environmental Studies" the students learn to apply the various provisions of Environment Protection Act, 1986, Air (Prevention and Control of Air Pollution) Act, 1980, Water (Prevention and Control of Pollution) Act, 1974, Forest (Conservation) Act, 1980, Wildlife (Protection) Act, 1974, etc. The very application of the concept of Sustainable Development, Precautionary Principle, Pollutor pays principle, etc. is also inculcated among the students during the course of such studies and its implementation and enforcement in the given existing circumstances of the case. By this course the students got well-versed in filing Public Interest Litigations in the Court related to the issues of Environmental degradation and Pollution.

Assessment Procedure- Faculty of Law, constituted the Evaluation Committee consisting of two faculty members of concerned subject expert who evaluated and assessed the participants by conducting a Viva-Voce of duration 40 minutes and on the basis of such Viva-Voce the certificates have been issued to the students.

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Principal
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Lucknow

Faculty of Law

Shia P.G. College, Lucknow.

Add-On Courses.

Outcome of "Legislation and Gender Justice"

The Course entitled "Legislation and Gender Justice" is meant to make the students aware about the avenues and instances where violation of Women's Rights in the society is taking place and to train the students to curb such violation effectively by application of the provision of the Constitutional Laws and different provisions of Indian Penal Code as well. We have Article 14, 15, 16, 39 and 42 in our Constitution in which Equality before Law, prohibition on discrimination on the basis of sex, equal opportunity and securing livelihood for women on equal paradigms. It also talks about the Maternity benefits of the Women under Article 42 of the Constitution. There are number of Penal provisions under Indian Penal Code, 1860 like Section 304-B, 498-A, 354, 509, etc. in which Dowry death, Molestation, Sexual harassment is redressed. The sexual harassment of women at workplace (Prevention and Redressal) Act, 2013 is also studied by the students during the completion of the said Add on Course. After completion of the said Add on Course the students were found to be well-versed in the above given Legal and Constitutional Provisions, they also learnt the way in which these provisions will be applied in given circumstances.

Assessment Procedure- Faculty of Law, constituted the Evaluation Committee consisting of two faculty members of concerned subject expert who evaluated and assessed the participants by conducting a Viva-Voce of duration 40 minutes and on the basis of such Viva-Voce the certificates have been issued to the students.

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Lucknow

Faculty of Law

Shia P.G. College, Lucknow.

Add-On Courses.

Outcome of "Techniques of Communication and Client Interviewing and Counselling"

The students were enrolled and have gone through the Add on Course on the topic "Techniques of Communication and Client Interviewing and Counselling" were framed to be much comfortable in communication not only in Hindi but also in English Language. With the help of the said Add on Course the budding Lawyers learn the techniques of Communication and develop the skill to satisfy the person to whom the interaction is made on the ticklish and perplexed Legal issues and questions during the course of communication. An improved degree of confidence and capabilities is seen among the students after completion of the said Add on Course. Hence, it can easily be concluded that the present Add on Course played a vital role in elevating the confidence amongst the budding Lawyers and in the development of the skills to satisfy the clients and judges on complex Legal issues.

Assessment Procedure- Faculty of Law, constituted the Evaluation Committee consisting of two faculty members of concerned subject expert who evaluated and assessed the participants by conducting a Viva-Voce of duration 40 minutes and on the basis of such Viva-Voce the certificates have been issued to the students.

Coordinator
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Lucknow

Principal
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Lucknow

During the session 2018-19 at the start of Add-on course, an initiative by Dept. of History and Asian Culture, 68 students applied for the course and most of them found the course interesting and valuable for their career. It started in month of August 2018. The response and outcome of the Add-on course was very overwhelming. The students were assessed on their participation, task during the class assessment test and Assignments.

Certificates were issued to all Passed Students

S. No.	Name of the Add-On course	Duration of Course	Total Students Enrolled	Total Students Passed	Total Number of students Obtained Grade A
1.	**Lucknow Heritage Studies**	30 Hrs	53	53	53